

HALSTEAD PARISH COUNCIL

MINUTES OF THE AMENITIES & HIGHWAYS COMMITTEE MEETING HELD ON WEDNESDAY 20 MAY 2009 AT 19.15 IN THE PARISH ROOM, CHURCH ROAD.

PRESENT: Cllr. Jeff Baldwin -Chairman
Cllr. David Taylor - Chairman of Council
Cllr. Tony Bent
Cllr. Terry Brooker

IN ATTENDANCE: Clerk

The meeting convened at 19.30

1 ELECTION OF CHAIRMAN

Cllr. Bent proposed Cllr. Baldwin, seconded by Cllr. Taylor, there were no other nominations, carried.

RESOLVED: Cllr. Baldwin was duly elected Chairman for the ensuring year

2 APOLOGIES were received and accepted from Cllr. Karen Grosvenor who was on holiday.

Committee members signed the attendance register

3 APPOINTMENT OF VICE CHAIRMAN

It was agreed there was no requirement for a Vice Chairman at this time.

4. DECLARATIONS OF INTEREST - Nil

5. LETTER FROM MALCOLM APPLEBY - Kent Highway Services

This matter could not be discussed. The papers will be circulated again for discussion at the next meeting

6. RISK ASSESSMENT ROTA

There was considerable discussion on this. The Clerk advised that risk assessments are expected to be carried out at regular intervals in the Children's play area and recreation ground to ensure that the rides are not broken or vandalise or no broken glass etc. around or broken benches - matters such as this. These checks are normally carried out weekly. There is no requirement for councillors to carry out safety checks on play equipment. Risk Assessments should be carried out for every activity or action carried out by council.

The Chairman and Cllr. Bent have agreed to carry out checks. Cllr. Baldwin will speak with Cllrs. Grosvenor and Halliday.

Cllr. Taylor stated that he is often on the recreation ground so could check the ground.

The Clerk will prepare a rota and pass to Cllr. Baldwin for completion.

7. SPEEDWATCH

Dates were agreed for two sessions.

8. INFORMATION

8.1 Kent High Services (KHS) has made contact regarding holding a meeting with Council. It was **Resolved** that the Amenities & Highways committee would like to meet with KHS representatives. This will be put to Council.

Topics for discussion: work in Otford Lane; implementation of 20 mph in the centre of the village; problems with commuter parking at Knockholt Station.

8.2 The Committee will put to full Council that contact should be made again with MPs Michael Fallon and John Horam. It was agreed that if Mr Horam ignores Council's letter for the third time a letter should be written to Conservative Leader Mr Cameron in complaint.

The meeting closed at 20.38