

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 12 JULY 2010 AT 19.45 IN THE PARISH ROOM, CHURCH ROAD, HALSTEAD

PRESENT: Cllr. David Taylor, Chairman of Council
Cllr. Jeff Baldwin
Cllr. Tony Bent
Cllr. Barrie Blundell
Cllr. Karen Grosvenor
Cllr. Christine Halliday

IN ATTENDANCE: Clerk, District Cllr. John Grint, 5 parishioners.

The meeting convened at 19.45

1 APOLOGIES were received and accepted from Cllr Terry Brooker who had a family commitment.

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Cllr. Baldwin declared a Personal and Prejudicial Interest in item 4.3 S137 donation to Halstead Scouts. His son is a scout leader and his wife is on the committee.

3.1 RESOLVED: The Minutes of the Parish Council Meeting held on Monday 14 June 2010 were Approved and Signed as a True Record.

4 FINANCE

4.1 RESOLVED: That the Accounts as itemised be paid

Proposed by **Cllr. Grosvenor**, seconded by **Cllr. Blundell** carried unanimously
Payments include VAT where relevant.

CQ007	Audit Commission, annual audit		£ 470.00
CQ008	Thames Water, Pavilion	£ 42.10	
CQ008	Thames Water, Parish Room	<u>£ 31.96</u>	£ 74.06
CQ009	T Halliday mowing & strimming, 5 th cut	£ 185.00	
CQ009	T Halliday mowing & strimming, 6 th cut	£ 185.00	
CQ009	T Halliday cut shrub as per quotation	£ 40.00	
CQ009	T Halliday clear vegetation as quotation	£ 30.00	£ 440.00
CQ010	SDC Dog Waste Disposal		£ 82.49
CQ014	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet, monthly allowance	£ 16.66	
	Postage	£ 17.28	
	Postage Newsletters	£ 43.52	
	Mileage: 2 x Bank @11;1 x SDC @ 11: 1 x Otford lock/chain @ 8; 1 x Tesco Keys @ 5 = 46	£ 18.40	
	Lock and chain new refuse bin - Pavilion	£ 18.49	
	Keys, Parish Room for 2 x hirers	<u>£ 18.70</u>	£ 133.05
CQ011	Viridor Refuse collection 22 & 26 June		£ 15.28
CQ016	Chubb Fire Ltd, Pavilion	£ 118.50	
CQ016	Chubb Fire Ltd, Parish Room	<u>£ 224.01</u>	£ 342.51
DD	EDF Pavilion	£ 26.00	
DD	EDF Parish Room	<u>£ 22.00</u>	<u>£ 48.00</u>

Salary payments:

CQ015 Mrs King Scott, Clerk

CQ013 Miss Turner, Cleaner

TOTAL PAYMENTS as at 12 July 2010 £2604.77

The cheques were signed at the close of business by **Cllrs. Baldwin and Blundell**

4.2 Receipts:

V989	Netball Club Licence (Inv 24L)	£ 190.00
V990	Halstead Nursery, Pavilion (Inv 26)	£ 26.00
V991	Mr Housein, Pavilion (Inv 29)	£ 65.00
V992	Mr Crump, Parish Room (Inv 10,11,12,32,33,34)	£ 253.50
V993	West Kent Extra, Grant for Flower Beds	£ 500.00
V993	Mrs Keeper, Pavilion/Parish Room (Inv 2 & 5)	£ 195.00
V994	Rainbow Pre-School, Parish Room	£ 10.00

V994	Mr Delaney, Pavilion, Changing Room, Football Pitch	£ 84.00
SO	The Kent Pub/Rose & Crown - sponsorship flower beds	£ <u>25.00</u>
	TOTAL RECEIPTS as at 12 July 2010	£1348.50

Clerk will contact the new landlords of the Rose & Crown PH to ascertain if they will continue to sponsor the flower beds.

Cllr. Baldwin left the meeting

4.3 S137 payment to Halstead Scouts

To discuss and agree a payment towards the purchase of a container priced at £900

It was **Resolved** that the Clerk would ascertain how much the Scouts have raised towards the container prior to Council considering this request.

Cllr. Bent proposed that Halstead Scouts Troop, as a local organisation, should be supported instead of 'outside' charities or organisations, seconded by Cllr. Halliday.

Cllr. Baldwin rejoined the meeting

4.4 Quarterly Accounts: April - June.

These were circulated for information - **Noted**

5 DISTRICT COUNCILLORS' REPORTS

20.03 SO70.1 The Chairman adjourned the meeting and invited District Cllr. Grint to speak

Cllr. Grint spoke on the District Council's deficit and the implementation of tight budgetary controls. Cuts in services might be made: Parish Councils might be invited to take over these services.

District Council is investigating partnership working which has proved successful with Tunbridge Wells Borough Council.

20.10 The Chairman reconvened the meeting.

6 CORRESPONDENCE:

6.1 Affordable Housing: Halstead Place

There was a heated discussion on the allocation of the affordable houses which were classified as 'social'.

Council confirmed that members were aware that the social housing would always be taken from the District Housing List which is dealt with by West Kent Housing Association but that Moat Housing Association, as the selected social landlord, would manage the affordable housing on the site.

Council confirmed that members had always been aware that the thirteen affordable homes would not be solely for Halstead parishioners and had never stated anything else.

6.2 Photographic display in the Rose & Crown Public House

Several parishioners had contacted the Chairman expressing concern at the future of the village archival photographs that had been displayed in the Rose & Crown PH.

Cllr. Bent proposed that these be displayed in the Parish Room, seconded by Cllr. Halliday and agreed.

It was **Resolved** that the Clerk would make contact with Mrs Joy Brushneen to ascertain if she would like these displayed in the Parish Room.

7 CLERK'S REPORT

7.1 Policing.

Incident Report: 5 crimes. 2 x theft from motor vehicles; 1 x theft; 1 x making off without payment; 1 x robbery.

A report from the Joint Parishes PCSO Meeting had been circulated. It had been agreed at the meeting that a letter should be written by both Councils to Chief Inspector Futers objecting to PCSO Barker being tasked to the district crime car and relocated to Edenbridge from Sevenoaks.

7.2 Community Led Plans. Agenda item August meeting.

Currently 6 volunteers for the steering committee. Two more required. This topic will be mentioned again in the July Parish Newsletter. Mr Alan Dyer, Planning Policy Manager SDC will be invited to attend the August meeting.

7.3 Halstead Place

SDC Enforcement Officer advises that the planning officer and Ward Homes are trying to reach an agreement on the gate.

The schedule of work for the flint walls, churchyard etc. has been received by Ward Homes. Once this has been agreed Council will be sent a copy. New contact is David Griffiths who will be approached concerning tree work in Church Road.

7.4 Memorial Bench in South

Sevenoaks District Council has no objection to this and also agrees to the interment of ashes/urn.

7.5 Transport for London - amendment to bus route

Letters have been written to two customer services people at TfL with a map showing the proposed and present route.

Copies of these sent to Mr Fallon MP and Mr Plumb Badgers Mount Residents Association. A letter has also been written to Boris Johnson, Mayor of London requesting support with copies of all previous correspondence enclosed.

7.6 Football Pitch goal-mouth

Cllr. Brooker believes that Council should pay for the repair work to the grass rather than expect the Football Club to do this as two different teams now use the pitch. Agenda item August meeting with costings.

7.7 Empty Properties in Halstead

Contact has been made with Lisa Webb at SDC, Empty Houses Officer who will look into the two recommended properties. For information Ms Webb advises that if an owner does not want to rent out a property they do not have to.

If a property's exterior is in a bad condition, the owner of a semi-detached or terraced can be made to repair/tidy it up. If the property is detached nothing can be done. Cllr. Baldwin refuted this advice.

District Cllr. Grint agreed to investigate this matter further.

7.8 Salt Bins

4 salt bins have been delivered: 1 x Southdene, 1 x Parkide, 2 x Meadway. Clerk will took into the matter.

7.9 BTCV Tree Wardens Scheme

BTCV has requested funding in the region of £100 to pay for training of Tree Wardens. Mrs Joanna Overton-Fox, Halstead's Tree Warden, indicates that she does not attend the training courses. Council will not support this request.

7.10 Rainbow Pre-School

Council's terms and conditions have been accepted and the Pre-School will start in September.

7.11 Michele Bashford cleaner in the Parish Room has tendered her resignation due to commitments within the family business.

Ruth Turner who currently cleans the Pavilion will take on the Parish Room as well.

8 PLANNING COMMITTEE

8.1 **The Minutes of the Planning Committee Meeting held on Wednesday 7 July 2010 were Approved and Signed as a True Record**

8.2 PLANNING APPLICATIONS

Received: These were discussed at the Planning Committee meeting held on 7 July 2010.

SE/10/01452/EXTLMT 2 UPTON VILLAS, SHOREHAM LANE, HALSTEAD TN14 TDE

Application to extend the time limit of an extant planning permission approved under reference 07/02317/FUL - Single storey rear conservation - **No Objection**

SE/10/01013/FUL BELLEVER, OTFORD LANE, HALSTEAD TN14 7EQ

Erection of pvc-u conservatory to the southern elevation - **Supported**

SE/10/01721/EXTLMT ROSEWOOD, STONEHOUSE ROAD, HALSTEAD TN14 7HN

Application to extend the time limit of an extant planning permission approved under reference 07/01178/FUL

- Replacement dwelling) re-submission of planning application 06/03345/FUL . Amended plans 12.7.07 - **No Objection**

8.3 PLANNING APPLICATION DECISIONS

Granted:

SE/10/01188/FUL TARN HOWS, KNOCKHOLT ROAD, TN14 7EU

Loft conversion with dormer window to rear - **Noted**

8.4 It was noted that in a letter dated 6 July 2010, the Secretary of State had revoked Regional Strategies with immediate effect. PPSs, LDFs and saved policies will continue to provide the statutory planning framework and work should continue on preparing LDFs. Letter will be copied to all Councillors.

9 AMENITIES & HIGHWAYS COMMITTEE

9.1 **The Minutes of the Amenities & Highways Committee Meeting held on Wednesday 16 June 2010 were Approved and Signed as a True Record**

9.2 Allotments

These were discussed fully at the Amenities & Highways Committee Meeting. It had been anticipated that letters informing residents of Beldam Haw nos. 1-12 about the land transfer would have been despatched before the end of June. Unfortunately this has not happened. Council expressed concern about the delay as no progress can be made for grant sourcing towards preparation of the land.

District Cllr. Grint agreed to speak with Mr Jim Latheron, Professional Services Manager, about the situation.

9.3 Kent Highway Services: information from Michael Sammut, Engineer concerning SIDs and crash data.

The Chairman queried the accuracy of the crash data. Clerk will contact Mr Sammut.

The counter had been laid in Station Road and would remain for 7 days. This provides traffic volume, speed and vehicle type for each half hour period for 24 hours of the 7 days.

9.4 Kent Highway Services: information Integrated Transport Programme 2010/2011

The period for responses had closed. Cllr. Bent felt strongly that the budgeted sum of £894,000 retained to install cycle schemes should be used to repair the erosion at the edge of carriageways which would benefit both motorists and cyclist. Cllr. Bent proposed that a letter be sent to Mr Chard Portfolio Holder seconded by Cllr. Halliday, carried.

It was **Resolved** that the Clerk write to Mr Chard, Cabinet Member for Environment, Highways and Waste, KCC.

9.5 Report on J5Slips meeting

Cllr. Baldwin gave a brief outline of the meeting and advised councillors that he was an observer and was not invited to speak. The J5Slips Committee requests support from Halstead Parish Council for the proposed scheme. Cllr. Baldwin provided a copy of the plan indicating the proposed slip road at Chevening. This plan will be copied to Councillors. The next J5Slips meeting will be held in September.

10 INFORMATION

10.1 Letter from Chief Inspector Adrian Futers advising that Sevenoaks Police Office operates from SDC Offices - **Noted**

- 10.2 Letter from Chief Inspector Adrian Futers advising that Sgt Richard O'Toole is now community supervisor for Halstead Parish; PCSO Nick Barker now operates from Edenbridge - **item addressed under Policing in Clerk's Report**
 - 10.3 Letters from Michael Fallon Gypsy & Traveller policy and Abolition of Regional Strategies - **Noted**
 - 10.4 Kent Fire & Rescue Service Performance Plan 2010/11 available to view at www.kent.fire-uk.org - **Noted**
 - 10.5 Action with Communities in Rural Kent - Council Meeting 27 July, Lenham - **Noted**
- 11 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL:**
Monday 9 August 2010 at 19.45 in the Parish Room, Church Road

The meeting closed at 21.31

21/10-11