

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 8 FEBRUARY 2010 AT 19.30 IN THE PAVILION, STATION ROAD, HALSTEAD

PRESENT: Cllr. David Taylor, Chairman of Council
Cllr. Jeff Baldwin
Cllr. Tony Bent
Cllr. Barrie Blundell
Cllr. Terry Brooker
Cllr. Karen Grosvenor
Cllr. Christine Halliday

IN ATTENDANCE: Clerk, 8 parishioners, Mr Carl Adams ACRK.

The meeting convened at 19.30

The Chairman welcomed Mr Carl Adams from Action with Communities in Rural Kent (ACRK) who gave an informative presentation on Community Led Parish Plans. (See attached sheet)

Questions from the public commenced at 20.15 until 20.32
Business of Council commence at 20.32

1 APOLOGIES. All councillors were present. Councillors signed the Attendance Register.

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Cllr. Blundell declared a Personal and Prejudicial Interest in item 9.4 Halstead Place site, he lives opposite the development.
Cllr. Halliday declared a Personal Interest in item in item 9.4 Halstead Place site, she lives near the development

3.1 RESOLVED: The Minutes of the Parish Council Meeting held on Monday 11 January 2010 were Approved and Signed as a True Record with one amendment, delete Cllr. Halliday's name from list of attendees.

3.2 RESOLVED: The Minutes of the Extraordinary Parish Council Meeting held on Wednesday 20 January 2010 were Approved and Signed as a True Record

4 FINANCE

4.1 RESOLVED: That the Accounts as itemised be paid

Proposed by **Cllr. Blundell seconded by Cllr. Baldwin**, carried unanimously

Payments include VAT where relevant.

CQ936	Express Keys - new lock boiler cupboard	£ 101.58	
CQ937	D Rodgers - electrical work Pavilion (2 ceiling switches plus installation, 1 x 60w lamp, 3 fluorescent tubes + starters)	£ 48.00	
CQ938	SDC Refuse collection 30/11/09-10/01/10	£ 57.03	
CQ939	All Services - repair to multi-play equipment	£ 50.00	
CQ940	Priory Print - stationery	£ 88.91	
CQ942	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet, monthly allowance	£ 16.66	
	Postage	£ 9.56	
	Mileage: 6 x Bank @11 = 66	<u>£ 26.40</u>	£ 52.62
DD	EDF Pavilion	£ 26.00	
DD	EDF Parish Room	<u>£ 19.00</u>	<u>£ 45.00</u>

Salary payments:

CQ943	Mrs King Scott, Clerk		
CQ941	Mrs Bashford, cleaner		
CQ944	Miss Turner, cleaner		
	TOTAL PAYMENTS as at 8 February 2010		£1545.70

The Cheques were signed at the close of business by **Cllrs. Bent, Blundell, Grosvenor and Halliday.**

4.2 Receipts - noted

V967	Ms Summers, Pavilion (Inv 67)	£ 37.50
V968	Mrs Keeper, Parish Room/Pavilion (Inv 59/60)	£ 187.50
V969	Mr Lewis, Parish Room (Inv 62)	£ 65.63
V969	Mrs Hollands, Parish Room (Inv 74)	£ 16.50
V969	West Kent Cruse, Pavilion (Inv 71)	£ 24.75

V969	Mrs Edwards, Parish Room (Inv 69)	£ 33.00
V970	Kent Border Pony Club, Pavilion (Inv 61)	£ 37.50
V970	Halstead Concert Band, Pavilion (Inv 70)	£ 137.50
V971	Halstead Players, Pavilion/Parish Room (Inv 68/73)	£ 50.00
V972	Mr Houssein, Pavilion (Inv 64)	£ 87.50
BACS	Kent Members Grant (car parking lighting)	£ 1460.00
BACS	VATS repayment (3 rd quarter)	£ 297.43
SO	The Kent Pub/Rose & Crown - sponsorship flower beds	£ <u>25.00</u>
	TOTAL RECEIPTS as at 8 February 2010	£ 2459.81

5 DISTRICT COUNCILLORS' REPORTS

There was no report. It was **Resolved** that the Clerk should write and ask for a report from the District Councillors in advance of the meeting, if they are unable to attend.

6 CLERK'S REPORT

6.1 Police Incident Report - January 2010 : 7 crimes.

1 x burglary other than dwelling; 2 x thefts from motor vehicles; 1 x vehicle interference; 1 x criminal damage; 2 x thefts.

6.2 Gritting, icy roads and stoppage of buses

Letters written to Transport for London; Arriva and Kent Highway Services.

The letters to KHS have been logged on the Parish Portal and will be dealt with in order of receipt.

6.3 Linda Hogan Community Fund Kent Xtra.

Notification has been received that bids are welcome. It was **Resolved** that a bid should be made requesting support for the Flower Beds.

6.4 Flower Beds

Letters have been written to several businesses requesting sponsorship but no replies received.

6.5 Halstead Scouts new storage

Halstead Scouts indicate that they have now raised 50% of the cost of the garage. It was **Resolved** that the Clerk would encourage them to find out whether planning permission would be required to erect a new garage.

6.6 Litter clearance in London Road

Mr Nicols had made contact about this matter.

The litter clearance work was not carried out in line with the schedule due to staff being involved in snow clearance. A litter pick was carried out on Wednesday/Thursday 3/4 February; the roadway was swept on Saturday 6 February. Work should now revert to the schedule.

6.7 Bus Shelter

The wooden part of the structure will be dealt with on Monday 15 February.

6.8 Cleaning of village sign and the Pavilion brickwork.

Neil Winstone of Anti Graffiti Services has asked if Council would like a quotation to clean the village signs. The Pavilion would be cleaned at nil cost as part of the quotation.

6.9 Freighter Service.

This will visit the village on Saturday 13 February. The agreed visits for the new financial year were May 2010, October 2010 and February 2011.

6.10 A letter of thanks had been received from Victim Support for Council's S137 donation.

7 CONSULTATIONS

7.1 SDC Making it Happen - Sustainable Community Action Plan

No response.

7.2 SDC Housing Policy 2010 - 2013

It was **Resolved** that the following points will be noted on the response questionnaire:

There is no provision for sheltered housing for the elderly

There is no mention of assistance for elderly people wishing to down-size but remain in their village/parish.

There is no mention of initiating the local needs policy whereby local actually means those who live in a village/parish. The terminology is still used in the wider sense, whereby local means District-wide.

7.3 SDC Traffic Regulation Order - District schools

A letter had been received from Mr Geoffrey Kitchener which was circulated to councillors.

It was **Resolved** that the following two questions would be put:

Who will enforce the Traffic Order?

If this RTO is approved and initiated, can the 'no parking' zone be extended without further consultation?

8 FORT HALSTEAD

A report of the meeting held on Thursday 21 January 2010 had been circulated - **noted**

The next meeting will be on Thursday 11 March when items relating to the Draft Submission of the Core Strategy will be discussed.

It was **noted** that Mrs Joanna Overton-Fox had prepared a list of interesting trees visible from outside Fort Halstead which she proposes for TPOs.

It was **noted** that the majority of the Fort Halstead industrial development is within the boundary of Dunton Green Parish.

9 PLANNING COMMITTEE

9.1 **RESOLVED: The Minutes of the Planning Committee meeting held on Thursday 4 February 2010 were Approved and Signed as a True Record**

9.2 PLANNING APPLICATIONS

Received:

SE/10/00129/LDCEX PARKSIDE, OTFORD LANE TN14 7EG - **Supported**

To remove agricultural condition from dwelling

SE/09/03003/FUL THE OLD POST OFFICE, CHURCH ROAD TN14 7HE

Mixed use comprising retail (A1), tea rooms (A3), fabrics workshop (B1), bed and breakfast (C1), residence (C3)

SE/10/00079/FUL WATERCROFTS WOOD, OLD LONDON ROAD, BADGERS MOUNT

Erection of a Chapel and maintenance shed

These two planning applications are to be discussed on Monday 15 February 2010 at 18.30 in the Parish Room.

9.3 APPEAL DECISIONS

Dismissed:

APP/G2245/A/09/2109136/WF 27 CLARKS LANE, TN14 7DG - **noted**

Proposed two storey side extension

9.4 Halstead Place development: letter from Mrs N Clinch, planning enforcement - **noted**

10 AMENITIES & HIGHWAYS COMMITTEE

10.1 Joint Council Police Meeting

A report of the meeting had been circulated and was **noted**.

The next meeting will be held on Wednesday 17 March at 18.00 in Halstead.

PC Daryl McGarth will be covering the area previously covered by PC Nigel Rowe on a temporary basis.

Mr Les Bowen has volunteered to be Neighbourhood Watch road co-ordinator for Southdene. There is also a volunteer for London Road.

i. Anti-social behaviour questionnaire

The Clerk will prepare the response. It is a nil return.

10.2 Car park lighting

It was **Resolved** that the bollard lights should be grey, height 1100mm and concreted into the ground. The funding for this work has been received from the Kent Members Grant. County Cllr. Parry will be thanked for his support.

10.3 Gritting

Nothing to report

10.4 Alterations to bus routes

It was **Resolved** that the Clerk should write to Transport for London to request that the route of the R5 be extended to include Watercroft Road, part of Old London Road and Shoreham Lane.

11 TO AGREE DATE AND SPEAKER FOR THE ANNUAL PARISH MEETING

It was **Resolved** to hold this meeting on Monday 24 May 2010 in the Parish Room at 19.30.

It was **Resolved** to invite a speaker from Kent Highway Services who will have a broad range of knowledge on Highways matters. County Cllr. Parry and both District Councillors will also be invited to the meeting.

12 INFORMATION

12.1 KHS Management of vehicle obstructions to private access - **noted**

12.2 Kent Area Downs Area of Outstanding Natural Beauty 2009-2014 first published revision - **noted**

12.3 Older Persons Forum - Monday 1 March, Sevenoaks Community Centre 10.30am - 12.30pm - **noted**

13 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL:

Monday 8 March 2010 at 19.45

The meeting closed at 22.05