

# HALSTEAD PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 8 MARCH 2010 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD

**PRESENT:** Cllr. David Taylor, Chairman of Council  
Cllr. Jeff Baldwin  
Cllr. Barrie Blundell  
Cllr. Terry Brooker  
Cllr. Karen Grosvenor

**IN ATTENDANCE:** Clerk, 6 parishioners, District Councillors John Grint and Gary Williamson. County Councillor Richard Parry for part of the meeting.

The meeting convened at 19.50

**1 APOLOGIES** were received and accepted from Cllrs. Tony Bent who was unwell and Christine Halliday who had family commitments. Councillors signed the Attendance Register.

### **2 DECLARATIONS OF INTEREST ON AGENDA ITEMS**

Cllr. Blundell declared a Personal and Prejudicial Interest in item 6 Halstead Place site, he lives opposite the development. Cllr. Baldwin declared a Personal Interest in item 6 Scouts, his son is a scout leader and his wife on the committee.

**3.1 RESOLVED: The Minutes of the Parish Council Meeting held on Monday 8 February 2010 were Approved and Signed as a True Record.**

**3.2 RESOLVED: The Minutes of the Extraordinary Parish Council Meeting held on Monday 15 March 2010 were Approved and Signed as a True Record**

**3.3 RESOLVED: The Minutes of the Extraordinary Parish Council Meeting held on Wednesday 24 March 2010 were Approved and Signed as a True Record**

### **4 FINANCE**

#### **4.1 RESOLVED: That the Accounts as itemised be paid**

Proposed by **Cllr. Brooker** seconded by **Cllr. Grosvenor** carried unanimously

Payments include VAT where relevant.

CQ945	SDC Refuse Collection		£ 38.02
CQ946	KCTP Well Being training - Cllr. Blundell		£ 20.00
CQ947	BT		£ 93.92
CQ948	KB Home Maintenance - bus shelter		£ 145.00
CQ949	Priory Print & Stationery		£ 67.02
CQ950	Chairman's quarterly tele. allow Jan-March		£ 30.00
CQ951	Anti Graffiti Services Ltd - bus shelter		£ 381.88
CQ952	D Rogers, lighting car park		£1460.00
CQ953	SDC Freighter Services - February		£ 211.50
CQ954	British Gas Pavilion	£ 238.19	
CQ954	British Gas Parish Room	£ 303.08	£ 541.27
CQ955	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet, monthly allowance	£ 16.66	
	Postage	£ 18.72	
	Stationery	£ 12.16	
	1&1 Website	£ 35.18	
	Quarterly office allowance Jan-March	£ 40.00	
	Quarterly computer deprecation Jan-March	£ 30.00	
	Mileage: 3 x Bank @11; 1 x PO @ 11 = 44	£ 17.60	£ 170.32
CQ958	HM Customs and Excise		£ 779.25
DD	EDF Pavilion	£ 26.00	
DD	EDF Parish Room	£ 22.00	£ 48.00

Salary payments:

CQ957 Mrs King Scott, Clerk

CQ956 Miss Turner, cleaner

TOTAL PAYMENTS as at 8 March 2010 £4985.89

The Cheques were signed at the close of business by **Cllrs. Blundell and Grosvenor**

#### **4.2 Receipts:**

V973	Ms Summers, Pavilion (Inv 75)	£ 25.00
V973	Mr Crump, Parish Room (Inv 65/66)	£ 75.00

V974	Mrs Lynch, Pavilion (Inv 72)	£ 20.63
V975	Mrs Baldwin, Parish Room (Inv 55/part 63)	£ 70.00
SO	The Kent Pub/Rose & Crown - sponsorship flower beds	£ <u>25.00</u>
	TOTAL RECEIPTS as at 8 March 2010	£ 215.00

#### 4.3 PHS Waste Disposal

It was **Resolved** that the Clerk should not re-new the contract with PHS. It was **Resolved** that the Clerk should source an alternative supplier

*SO70.1 The Chairman adjourned the meeting so that the District Councillors could speak*

## 5 **DISTRICT COUNCILLORS' REPORTS**

District Councillor John Grint reported:

- i. that the planning application for Emiton would be dealt with by the Development Control committee on 11 March;
- ii that he had written to Mr Andy Bracey, SDC Senior Traffic Engineer concerning the traffic and parking consultation at Knockholt Station;
- iii he had met with Paul Dawson of Ward Homes to view and discuss the new planning application for 3 extra units.

District Council Gary Williamson reported:

- i. SDC Legal Department were looking into the feasibility of permitting residents of the TN post code to have a reduced rate parking permit if payment parking bays are introduced in the road at Knockholt Station;
- ii that he would like a list of the potholes reported to Kent Highways Service in case this was discussed at the Joint Transportation Board;
- iii that he believed that Les Jones, Tree Officer for SDC, had visited Fort Halstead to view the trees and that Mr Jones had possibly prepared a report.

*The Chairman reconvened the meeting*

## 6 **CLERK'S REPORT**

### 6.1 Police Incident Report - February 2010 : 16 crimes.

3 x burglary other than a dwelling; 2 x attempted burglary other than a dwelling; 10 x thefts from motor vehicles; 1 x theft of motor vehicle.

Letter received advising that Chief Inspector David Cooper will be leaving Sevenoaks District. The new CI is Adrian Futers.

Sevenoaks is still the safest district in Kent with 554 less crimes so far this financial year equating 10% reduction in crime. Sevenoaks District is now 1<sup>st</sup> in the primary measure of neighbourhood policing. Overall satisfaction with policing levels is 2<sup>nd</sup> out of 13 districts.

### 6.2 Visit by Chairman of the District Council, District Cllr. John Lankaster.

It was **Resolved** not to invite the Chairman to visit Halstead at this time but revisit this matter at a later date.

### 6.3 Log near the Bus Shelter.

Mr David Winter had written asking Council to consider the removal of the log.

Council discussed this matter and agreed to do nothing at this time.

### 6.4 Salt Bin at the Recreation Ground.

The bin is owned by the parish. Kent Highway Services refuse to fill it. It seems that its location does not score enough points under salt bin criteria. Dunbrik Depot are not able to provide salt.

This will be discussed by the Amenities & Highways Committee.

### 6.5 Road Safety Matters.

Mr Malcolm Appleby has been reminded of the points he was researching relating to this.

Aziz Jawaji has been moved to south Kent; Michael Sammut has been appointed to west Kent.

### 6.6 Survey of trees on Fort Halstead.

Mrs Overton-Fox was refused access to Fort Halstead to view the trees. The most recent survey was carried out by MOD. A TPO map of the parish is being prepared for Mrs Overton-Fox.

### 6.7 Family Fun Days in the Zone

SDC will no longer fund these summer events. Council has been asked to consider support the venture at a cost of £350. Twenty parish councils will need to pledge support to provide four weeks work for the people employed to run it.

**Agenda item April Parish Council meeting.**

### 6.8 Cricket Club grass cuttings.

Mark Hughes, Treasurer of the Cricket Club has emailed advising Council that the Cricket Club will not remove grass cuttings from the Recreation Ground. The Amenities & Highways Committee will meet with Mr Hughes.

*20.42 District Cllr. Gary Williamson and Parish Cllr. Barrie Blundell left the meeting.*

### 6.9 Halstead Place

A planning application has been lodged with Sevenoaks District Council for an extra 3 units: 1 x 4 bedroom, 1 x 5 bedroom- both open market, 1 x 2 bedroom - affordable house. The 2 o/m homes to be positioned in a cluster making 2 x 4 bed and 3 x 5 bed properties. Mr Paul Dawson of Ward Homes would like to meet with Council to discuss this pre-receipt of the planning application. It was **Resolved** not to meet with Mr Dawson.

The Parish Council has been invited to have a publicity stall at the Family Day to be held at Halstead Place. This would be an ideal location to advertise Community Led Plans. **Agenda item April Parish Council Meeting**

**7.1 COMMUNITY LED PLANS**

It was agreed that this will be an **agenda item at the April Parish Council meeting.**

**7.2 ANNUAL PARISH MEETING**

This meeting will be on Monday 24 May 2010 at 19.30 in the Parish Room, Church Road.

The provision of a speaker was discussed. The invitation to Kent Highway Services to provide a speaker had been declined. The response received stated that KHS officers do not attend evening meetings. County Cllr. Parry offered to approach KHS to see if he could arrange a speaker. The Chairman stated that the speaker would need to be able to speak on highway policy rather than be an engineer who expedites work.

It was **Resolved** that Chief Inspector Futers, the new head of Sevenoaks Community Policing would be invited to give a talk at the meeting.

It was also **Resolved** that Mrs Joanna Overton-Fox, Halstead Tree Warden, would be invited to give a short talk on Halstead trees.

**7.3 J5 SLIPS**

The meeting is to be held in June, possibly in Wrotham.

It was **Resolved** that a representative from the Parish Council would attend this meeting. Representative to be agreed.

**8 PLANNING COMMITTEE**

**8.1 RESOLVED: The Minutes of the Planning Committee meeting held on Monday 15 February 2010 were Approved and Signed as a True Record**

**8.2 PLANNING APPLICATIONS**

**Received:**

SE/10/00169/ADV THE OLD POST OFFICE, CHURCH ROAD TN14 7HE

Renewal of previous signboard on curved corner; new projected sign over entrance; new standing sign at rear.

SE/10/00398/FUL & 399 CAC HALSTEAD PLACE, CHURCH ROAD TN14 7HQ

Retrospective application for the erection of new entrance gates and railings, reinstatement of collapsed flint wall.

SE/10/00520/FUL THE GATE HOUSE, HALSTEAD PLACE, CHURCH ROAD

Erection of garden shed

**These planning applications will be discussed at the Planning Committee Meeting to be held on Monday 15 March at 18.30 in the Pavilion.**

**8.3 PLANNING DECISIONS**

**Granted:**

SE/09/01320/FUL WIDHURST FARM, SHOREHAM LANE, TN14 7BY

Erection of stable block comprising two stables and single feed/tack room. - **noted**

**8.4** Letter received from Mr Simmons, Station Court, London Road - **noted**

*SO23d The Chairman proposed that the order of business be altered.*

*It was **Resolved** that the addendum Item 8.5 Planning response for Watercroft Woods should be dealt with at the end of business*

**9 AMENITIES AND HIGHWAYS COMMITTEE**

**9.1 Consultation: Introduction of parking measures in London Road/Sevenoaks Road**

Copy of responses made by parishioners had been circulated and were noted.

Mr Andy Bracey, SDC Senior Traffic Engineer had responded to Council's consultation response. This was circulated to council.

**9.2 Snow Clearance**

Letters had been received from Kent Highway Services, Metrobus, Transport for London and Arriva buses.

In depth discussion was held about the response from KHS; the misinformation supplied by KHS operatives and the problems experienced in the parish during the prolonged spell of wintry weather.

It was **noted** that the service provided in January 2010, be it poor, was an improvement on that provided during the cold weather in December 2009.

**Actions Resolved:**

A letter will be written to Kent Highway Services requesting clarification of the letter from Mr Smith, KHS Community Delivery Team Leader. Copies of letters received from Metrobus, TfL and Arriva will be sent to Mr Smith; these letters disprove his assertions.

Copies of all letters received will be sent to County Cllr. Richard Parry and District Cllr. Gary Williamson (copied to District Cllr. John Grint for information) for use at the meeting of the Joint Transportation Board.

Copies of all letters received will be sent to Philip McGarvey, secretary Sevenoaks Branch KALC for use at its next meeting which will take place on Friday 19 March 2010. Cllr. Jeff Baldwin, Chairman A&H Committee attend.

- 9.3 Village Clean-up  
It was **Resolved** that this would be held on Saturday 24 April. Liaise at the Pavilion at 10am. The Clerk will organise equipment from Dunbrik Depot.
- 9.4 Speed Watch  
Shoreham Parish Council had asked if Halstead team would like to train with them. The Clerk has advised that Halstead has already trained.  
A new temporary police co-ordinator has been appointed. Information has been received that the Speed Watch scheme is to be altered. This will be discussed with Knockholt PC at the Joint PCSO Committee meeting on Wednesday 17 March. It was suggested that the teams should meet with the new co-ordinator. Letter received from PC Aaron Mitchell (new co-ordinator) was circulated to councillors.
- 9.5 Potholes  
17 potholes plus some clusters have been reported.

## **10 FORT HALSTEAD**

The next meeting of the Fort Halstead Working Group will be held on Thursday 11 March 2010.

## **11 INFORMATION**

- 11.1 The Joint Transportation Board will next meet on Tuesday 16 March 2010.

## **12 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL:**

Monday 12 April 2010

*21.56 SO70.1 The Chairman adjourned the meeting for parishioners question, of which there were none.  
The Chairman reconvened the meeting*

- 8.5 To Agree a response to the following planning application:  
SE/10/00079/FUL Watercrofts Wood, Old London Road, Halstead/Badgers Mount  
Erection of Chapel and Maintenance Shed  
After considerable discussion, it was **Resolved** not to object to this planning application.

The meeting closed at 22.20