

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 9 AUGUST 2010 AT 19.45 IN THE PARISH ROOM, CHURCH ROAD, HALSTEAD

PRESENT: Cllr. David Taylor, Chairman of Council
Cllr. Jeff Baldwin
Cllr. Tony Bent
Cllr. Terry Brooker
Cllr. Karen Grosvenor
Cllr. Christine Halliday

IN ATTENDANCE: Clerk , 5 parishioners.

The meeting convened at 19.52

1 **APOLOGIES** were received from District Cllr. Grint. Cllr. Blundell was absent.

2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS**

Cllr. Halliday declared a Personal Interest in item 8.2 Halstead Place, she lives near the development.

3.1 **RESOLVED: The Minutes of the Parish Council Meeting held on Monday 12 July 2010 were Approved and Signed as a True Record.**

4. **COMMUNITY LED PLANS**

20.00 SO70.1 The Chairman introduced Mr Dyer and adjourned the meeting for him to speak.

4.1 Guest speaker Mr Alan Dyer, Planning Policy Manager SDC.

Mr Dyer spoke on the Sevenoaks DC Sustainable Community Action Plan 2010 - 2013 which has just been circulated. He advised that Halstead CLP should be recognised and adopted by the District Council. The Village Design Document could be incorporated as part of the CLP but this would need updating and proof of consultation would need to be provided. Mr Dyer would like to be involved in the review of the VDD.

Mr Dyer stated that he would like to meet with the Steering Committee once the questionnaire had been prepared and circulated

20.40 The Chairman reconvened the meeting with thanks to Mr Dyer.

4.2 To agree two members to serve on the Steering Committee

It was **Resolved** that Cllr. Taylor should be a member on the CLP Steering Committee.

Cllr. Brooker proposed Cllr. Blundell in his absence, seconded by Cllr. Baldwin, carried. It was agreed that the Clerk would speak with Cllr. Blundell as she was unsure if he had wanted to serve on the committee - *Agenda item September meeting.*

4.3 To agree a date to meet with Carl Adams ACRK plus the seven Steering Committee Volunteers

Cllr. Baldwin proposed, seconded by Cllr. Brooker that Cllr. Taylor serve on the Steering Committee, agreed.

It was **Resolved** that the meeting should be held in mid-September. It was **Resolved** that the Clerk should contact Mr Carl Adams ACRK and all the volunteers.

5 **FINANCE**

5.1 **RESOLVED: That the Accounts as itemised be paid**

Proposed by Cllr. Baldwin, seconded by Cllr. Halliday, and carried unanimously .

CQ017	Mr Print, newsletters	£	78.00	
CQ018	Priory Print, stationery	£	86.38	
CQ019	T Halliday mowing & strimming, 7 th cut	£	185.00	
CQ020	Landscape Service, half yearly gang mowing, Rec. Gd	£	722.79	
CQ021	Kent Association of Local Council, Standing Orders	£	25.00	
CQ024	<u>Clerk's expenses incurred while carrying out her duties:</u>			
	Internet, monthly allowance	£	16.66	
	Postage	£	9.84	
	Mileage: 2 x Bank @11;1 x Locksmith@ 11, 1 x Otford 2 locks/chain @ 8; 1 x GSG @ 3 = 44 miles	£	17.60	
	Toilet rolls Pavilion/Parish Room	£	7.74	
	2 lock & chain refuse bin (2 nd)/1 barrier	£	17.53	
	Keys, Barrier	£	17.00	
	Security chain, toilet roll holders (PR/Pav)	£	19.96	£ 106.33

DD	EDF Pavilion	£ 26.00	
DD	EDF Parish Room	£ 22.00	£ 48.00
	Salary payments:		
CQ25	Mrs King Scott, Clerk		
CQ26	Mrs Bashford, Cleaner (final payment)		
CQ022	Miss Turner, Cleaner		
	TOTAL PAYMENTS as at 9 August 2010		£2429.99
	The cheques were signed at the close of business by Cllrs Grosvenor and Halliday		

5.2 Receipts:

V995	Mr Williams, Parish Room (Inv 36)	£ 39.00
V996	Halstead Concert Band, Pavilion (Inv 38)	£ 208.00
V997	Cricket Club 50% licence (28L)	£ 487.50
V997	Winter, Parish Room (Inv 39)	£ 19.50
BACS	VAT Repayment	£ 464.52
	TOTAL RECEIPTS as at 9 August 2010	£ 1218.52

5.3 S137 Payments

The Scout Committee has changed and have yet to meet. Still awaiting information about their funding towards a container

5.4 Sponsorship from the Rose & Crown PH for flower beds.

The new landlord is willing to continue. Clerk will write and explain the situation. New standing order to be set up.

6 DISTRICT COUNCILLORS' REPORTS

No report

7 CLERK'S REPORT

7.1 Police incident report for July - 9 crimes:

3 x thefts from motor vehicles; 1 x making off without payment - (Taxi fare); 3 x making off without payment - (Toby Carvery); 1 x criminal damage; 1 x Burglary dwelling.

Correspondence:

- Chief Inspector Futers confirms that PCSO Barker is no longer on the crime car and will not be reporting to Edenbridge Police Station every day. A car will be made available for his use as often as possible.
- Letter received from Chief Inspector Futers advising that PCSO Barker will be moved in the Autumn to an urban area. An experienced PCSO will be moved from another part of the district to work in Halstead & Knockholt parishes. As with PCSO Barker, this officer will be ring-fenced.
- Copy of a letter sent to Mr Sergeant, for information.

7.2 Transport for London

A letter has been received advising that the suggest amendment to the route of the R5/R10 is still being investigated.

7.3 Old photographs from the Rose & Crown PH.

Mrs Bushneen does not want to make a decision on the future location of the photographs at this time.

7.4 Changes to the days for refuse collection

Notification has been received that several refuse collections days will be altered. London Road is one of these.

5 KALC Finance Conference

This will be held on Sat 25 September 9am-4.30pm in Lenham and cost £60. Clerk will attend. Cllr. Blundell will be asked if he wishes to attend.

6 Salt Bins in Parkside, Meadway and Southdene.

These are the property of West Kent Housing; will be serviced by them and are only for off road use on WK property.

7 NALC and Minister for Housing & Local Government (Grant Shapps) are in discussion to repeal the rules regarding payments by local councils and complication of signatories. This is being repealed so that councils may pay accounts by bank transfers etc. (Cheques are to be phased out by 2016)

8 Sevenoaks District Council LDF Core Strategy

Minor amendments have been made to reflect the revocation of the SE Plan. These will be circulated in the next bundle.

9 Planning Procedure Changes one year on.

A Planning meeting will be held on Thursday 26 August at 2-3.30pm in Sevenoaks Council Chamber. Cllrs. Taylor, Bent and Grosvenor will attend.

- 10 PROW
The overgrown condition of rights of way footpaths and disrepair of many stiles have been reported to the PROW Officer.
- 11 Hedges
Letter written to owners of Leyland, Knockholt Road requesting that the hedge be cut back.
Clerk was asked to write to owners of 4 Knockholt Road whose hedge obscures the sight lines; Mr Sellers who cuts the hedge at the crossroads for the owner and Mr Stevens whose trees are hanging over the footway in Church Road.
- 12 Meeting at Warren Court with SDC Officers.
Council representatives have been invited to this meeting. Clerk will attend plus a councillor. Date to be agreed.
- 8 PLANNING COMMITTEE**
- 8.1 **APPROVAL AND ACCEPTANCE of the MINUTES** of the Planning Committee Meeting held on Monday 26 July 2010.
Deferred to September Parish Council Meeting
- 8.2 PLANNING APPLICATIONS
Received:
The following three planning applications were discussed at the Planning Committee Meeting on Monday 26 July 2010:
- SE/10/01809/FUL ORCHARD BARN, LONDON ROAD, HALSTEAD TN14 7AD
Creation of three no. Dormer windows to 2nd floor offices. **Objection**
- SE/10/01786/FUL FAIRFIELD, CHURCH ROAD, HALSTEAD TN14 7HG
Erection of single storey rear extension and two storey side extension. **Supported**
- SE/10/01531/FUL GOWER, KNOCKHOLT ROAD, HALSTEAD TN14 7EU
Erection of two storey front extension and part single storey/two storey rear extension. Loft conversion including roof extension, 2nd floor French windows and safety rail to rear and alterations to front fenestration and internal layout.
Supported
- The following will be discussed at the Planning Committee Meeting on Monday 16 August 2010:
- SE/10/01934/CAC HALSTEAD PLACE, CHURCH ROAD, HALSTEAD TN14 7HQ
Demolition of collapsed flint walling along side of the existing Victorian gate lodge in Church Road.
- SE/10/01933/FUL HALSTEAD PLACE, CHURCH ROAD, HALSTEAD TN14 7HQ
Erection of new entrance gates and walling, reinstatement of collapsed flint walling along the side of the existing Victorian Gate Lodge in Church Road.
- SE/10/02132/ CONVAR HALSTEAD PLACE, CHURCH ROAD, HALSTEAD TN14 7HQ
Variation of condition no. 13(no extension or external alterations) of SE/08/01915/FUL to allow for the external alteration of roofs to plots 11-23 only to facilitate the provision of solar panels.
- 8.3 APPEAL HEARING
APP/G2245/A/10/2131502/NWF SE/10/00587/FUL
HALSTEAD PLACE SCHOOL, CHURCH ROAD, SEVENOAKS, KENT TN14 7HQ
Amendment to approved development under Application Ref: SE/08/01915/FUL to provide for the erection of 3 no. additional dwelling units and minor amendments to approved layout
Council response this planning application have been sent to the Appeal Inspectorate.
- 8.4 Watercrofts Wood
Content of the letter from SDC concerning TPOs on trees in the woodland was **noted**.
Clerk had written to Mr Richard Morris, Development Control Manager to ascertain why the planning application for Rosewood had been refused for ecological reasons and the planning application for Watercrofts Wood had been granted. After discussion it was agreed that this was probably because the original application for the latter was granted in 1990s.
- 9 AMENITIES & HIGHWAYS COMMITTEE**
- 9.1 Repair of Football pitch goal mouth
This has been repaired by the Football Club
- 9.2 Design of new HGV sign for Wheatsheaf Hill
This was discussed and after discussion it was agreed that the sign should indicate the weight restriction for the bridge. It was **Resolved** that the Clerk should write to Mr Michael Sammut KHS with a copy to Cllrs. Chard and Parry. Copies of letters to KHS concerning parking and HGVs in London Road/Wheatsheaf Hill were **noted**.
- 9.3 Signage for Children's play area
It was **Resolved** that the Clerk should source new signs advising that dogs are not permitted in the play area.

Also signs will be prepared to display throughout the village warning against dog fouling.

9.4 Re-instatement of pedestrian entrance.

This is on the parish portal. An engineer is to re-visit site.

9.5 Yellow lineage Wheatsheaf Hill and bus stops.

It was **Resolved** that the Clerk would contact Mr Bracey SDC concerning the measurements of the yellow lines. It was noted that several cars are now parking on the opposite side to the station.

10 INFORMATION

10.1 Sevenoaks DC Sustainable Community Action Plan 2010 - 2013: **will be circulated.**

10.2 KALC Sevenoaks Branch Minutes: **will be circulated.**

10.3 Oast to Coast: **will be circulated.**

12 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL:

Monday 13 September 2010 in the Parish Room

The meeting closed at 21.46

27/10-11