

HALSTEAD PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 11 APRIL 2011 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD

PRESENT: Cllr. David Taylor - Chairman
Cllr. Jeff Baldwin
Cllr. Barrie Blundell
Cllr Terry Brooker
Cllr. Karen Grosvenor
Cllr. Christine Halliday

IN ATTENDANCE: Clerk, 3 parishioners. Reporter from the Sevenoaks Chronicle

The meeting convened at 19.50

1 **APOLOGIES** were received from District Cllr Gary Williamson
Councillors signed the Attendance Register

2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS**
Nil

3 **RESOLVED: The Minutes of the Parish Council Meeting held on Monday 11 March 2011 were Approved and Signed as a True Record.**

3.1 **RESOLVED: The Minutes of the Extraordinary Parish Council Meeting held on Friday 25 March 2011 were Approved and Signed as a True Record**

4 **FINANCE**

RESOLVED: That the Accounts as itemised be paid

Proposed by **Cllr. Halliday**, seconded by **Cllr. Blundell** and carried unanimously
Payments include VAT where relevant.

Payments made up to the end of the financial year 31 March 2011 [subsequent to the meeting held on 14 March 2011]

| | | |
|---|-----------------|-----------------|
| CQ3112 Thames Water Utilities Parish Room | £ 27.90 | |
| CQ3112 Thames Water Utilities Pavilion | <u>£ 124.33</u> | £ 152.23 |
| CQ3113 SDC Dog Waste Disposal | | £ 84.24 |
| CQ3114 Clerk - postage newsletters | | £ 41.60 |
| CQ3115 Mr Print - newsletters | | <u>£ 105.00</u> |
| TOTAL PAYMENTS as at 31 March 2011 | | £ 383.07 |

| | | |
|--|----------------|----------|
| CQ116 Zurich Municipal Insurance | | £2899.06 |
| CQ117 Kent Association of Local Councils subscription 2011 | | £ 574.00 |
| CQ118 Action with Communities in Rural Kent subscription | | £ 35.00 |
| CQ119 CPRE subscription 2011 | | £ 29.00 |
| CQ120 Allister Tulett, leak urinal Pavilion | | £ 78.00 |
| CQ121 Non-domestic rates Pavilion | £ 86.06 | |
| CQ121 Non-domestic rates Parish Room | <u>£ 53.50</u> | £ 139.56 |
| CQ122 Viridor refuse collection Pavilion | | £ 39.00 |

CQ123 Clerk's expenses incurred while carrying out her duties:

| | | |
|--|----------------|----------------|
| Internet, monthly allowance | £ 16.66 | |
| Postage | £ 29.52 | |
| Stationery | £ 1.49 | |
| Mileage: 1 x Mr Print @ 8; 3 x bank @ 11; 2 x Dunbrik @ 12; 2 x Pavilion @ 3 = 71 | <u>£ 28.40</u> | £ 76.07 |
| CQ124 Repayment to Clerk: | | |
| Chairman's allowance APM refreshments | £ 34.25 | |
| Keys Recreation ground and car park | <u>£ 19.60</u> | £ 53.85 |
| CQ125 Mr G Williamson - refreshments APM | | £ 14.70 |
| CQ126 Cllr. Karen Grosvenor - refreshments APM | | £ 19.71 |
| CQ127 Petty Cash | | £ 25.00 |
| DD EDF Pavilion | £ 36.00 | |
| DD EDF Parish Room | <u>£ 17.00</u> | <u>£ 53.00</u> |

Salary payments

| | | |
|-----------------------------------|--|----------|
| CQ129 Mrs King Scott, Clerk | | |
| CQ128 Miss Turner, Cleaner | | |
| TOTAL PAYMENTS as at 6 April 2011 | | £5393.01 |

The Cheques were signed at the close of business by **Cllrs. Baldwin, Blundell, Grosvenor and Halliday**

4.2 **Receipts:**

Monies received up to the end of the financial year 31 March 2011 [subsequent to the meeting held on 14 March 2011]

| | | |
|-------|---|-----------|
| V1033 | Mr Crump, Parish Room (Inv 68) | £ 71.50 |
| V1033 | Mr King, Pavilion (Inv 82) | £ 17.00 |
| V1034 | Rainbow Pre-School, Term 4, Parish Room (Inv 86) | £ 300.00 |
| V1035 | Zurich Insurance - final payment insurance claim | £ 3331.37 |
| V1035 | Ms James, Pavilion (Inv 79) | £ 19.50 |
| V1035 | Senior Football Club, outstanding Licence Fee (Inv 62L) | £ 20.00 |
| | TOTAL RECEIPTS as at 31 March 2011 | £ 3759.37 |

| | | |
|-------|------------------------------------|---------|
| V1036 | Mrs Spry, Pavilion (Inv 14) | £ 17.00 |
| | TOTAL RECEIPTS as at 11 April 2011 | £ 17.00 |

Items carried forward from the Parish Council Meeting held on 14 March 2011

5 **FIELDS IN TRUST - QUEEN ELIZABETH II PLAYING FIELDS**

It was **Resolved** not to pursue this matter.

6 **POLICE COMMUNITY SUPPORT OFFICERS' POWERS - noted**

PCSO Barker had outlined these powers at the Annual Parish Meeting which seem to relate mainly to anti-social behaviour and youth.

Cllr Halliday mentioned that youngsters, possibly from Halstead Place, were riding their cycles in Church Road and expressed concern about lorries that travel at speed down the road meeting the young cyclists. PCSO Barker will be asked to visit the children at Halstead Place and explain the situation to them.

PCSO Barker will also be asked to look into the complaint by a parishioner about cars parked at the end of Otford Lane near the crossroads. This is nothing to do with school traffic.

PCSO Barker will also be asked to speak to the parents about parking more considerately outside the school.

7 **DISTRICT COUNCILLORS' REPORTS - no report**

8 **CLERK'S REPORT**

8.1 Police Incident Report

Only two crimes in March. 1 theft of a motor vehicle and 1 making off without payment.

8.2 Skip movements and condition of car park.

Southeastern has advised that Network Rail is responsible for BSP Skip Hire's occupancy as they are Network Rail's tenants. Spacia are the agents working NR and a solicitor's letter is to be written to BSP reminding the company that it is trespassing.

8.3 Littering

For noting: copies of communication between Mr Nicholls and SDC, Town Council and The Stag Arts Centre concerning litter on London and Sevenoaks Roads.

8.4 Mobile café outside Prices Yard in Sevenoaks Road.

Planning Enforcement has moved it on.

8.5 Skip at Roundabout Badgers Mount.

Planning Enforcement has written to BSP Skip Ltd and asked that the skip be removed as it is encouraging fly-tipping.

8.6 Village Clear Up.

Very well supported with twenty people working. All volunteers were thanked.

Over twenty bags of rubbish were collected. It was agreed that this exercise should be carried out again later in the year.

It was agreed that twelve litter pickers be purchased as Dunbrik were only able to supply six at the last pick-up.

It was noted that the football pitch was in a dirty state. The football clubs will be written to concerning this.

8.7 Allotments

A letter has been written to those people occupying the land and notice give to quit by 30 June 2011.

8.8 Pedestrian Access to Recreation Ground

Still pursuing KHS drawings of the proposed scheme. Costs to install have risen again. Now between £5,000 and £8,000.

8.9 Dog Training

A letter has been written to Mr Butler accept his invitation for councillors to attend the next session.

8.10 Village Signs.

Mr Neil Winstone of Anti Graffiti Services has offered to clean these free of charge. This will be done prior to the Village Open Gardens.

8.11 Open Gardens

The flower beds will be replanted before this. Cllr. Baldwin asked the Clerk to ascertain when the amenity grass will be cut.

9 **PLANNING COMMITTEE**

9.1 **RESOLVED: The Minutes of the Planning Committee meeting held on Friday 8 April 2011 were Approved and Signed as a True Record**

9.2 PLANNING APPLICATIONS

SE/10/03512/FUL BEAUMONT, OTFORD LANE, TN14 7EQ - Council objected to this planning application
Erection of replacement dwelling (resubmission to application SE/09/01617/FUL)

SE/11/00520 FUL APRIL COTTAGE, OTFORD LANE, TN14 7EG - Council supported this planning application
Replacement garage

SE/11/00580/FUL 34 SOUTHDENE, TN14 7HB - Council objected to this planning application
Erection of a glazed conservatory attached to the rear elevation of the property (Retrospective)

SE/11/00603/FUL 27 CLARKS LANE, HALSTEAD TN14 7DG - Council supported this planning application
Erection of two storey extension

Application Decisions

Granted

SE/11/00165/FUL 8 THE MEADOWS, TN14 7HD - noted

Demolition of existing detached garage to facilitate the erection of a two storey side extension

Appeal Hearing - Withdrawn

APP/G2245/A/11/2146212/WF SE/11/00011 ROSEWOOD, STONEHOUSE LANE, TN14 7HN - noted

Replacement dwelling (re-submission of planning application SE/10/02924/FUL)

9.3 COMMUNITY LED PLAN

Council was advised that Mr Alan Dyer, Planning Policy Manager from SDC will be giving a presentation on Community Led Plans and Neighbourhood Plans on Wednesday 20 May at 19.00 in the Pavilion. Councillors are invited.

Councillors Grosvenor and Baldwin expressed their concerns that possibly the CLP could take over the powers of the Parish Council.

There will be a Community Open Day on Saturday 11 June from 10am to 2pm in Halstead Community Primary School hall.

10 AMENITIES & HIGHWAYS COMMITTEE

10.1 Play area.

Replacement of two bucket swing seats and shims has been carried out. The work will cost £435.60 inclusive labour & VAT.

10.2.1 Yellow lines London Road

The security yellow lineage has been installed around the corners of Watercroft Road and Cadlocks Hill. It has also been installed on the corners of Wheatsheaf Hill up to 70 metres in one direction and up the entire length of Wheatsheaf Hill.

10.2.2 Consultation yellow lineage and parking bays.

Council discussed the merits of extended traffic orders and **Resolved** that these should be requested for certain roads.

After long deliberation the following response was **Resolved**:

1. Remove the double yellow line in Sevenoaks Road (marked yellow on the map)oppose the Station and install a single yellow line in its place in Sevenoaks Road with a time restriction such as that proposed 11am - noon.
2. There should not be any payment parking bays or payment permit bays on the side of Sevenoaks Road which passes the Station. This length of road should be left for free parking. (marked green on the A4 map)
3. Remove the single yellow line from the stretch of road from Wheatsheaf Hill along London Road (marked red on the A4 map) and permit free parking from Wheatsheaf Hill to the bus stop in London Road.
4. Install a single yellow line with time restriction such as that proposed 11am - noon from the bus stop in London Road, where the parking ends, to Badgers Rise.
5. The single yellow lineage and double yellow lineage in Watercroft Road should be the subject of a deferred traffic order whereby it can be agreed for installation but not implemented; it can be carried out if it is deemed necessary at a later date.

10.3 Youth on recreation ground.

Council noted the concerns expressed but agreed that it is a recreation ground for public use. PCSO Barker will be asked to visit regularly.

10.4 Report on Joint Parishes PCSO meeting

Covered under item 6. Minutes are awaited from Knockholt Clerk.

11 INFORMATION

11.1 Third Kent Rail Summit, County Hall, Maidstone Wednesday 27 April 2011, 18.00-19.30.

Cllr. Baldwin will attend if possible.

12 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL

Monday 9 May 2011 in the Pavilion, Station Road. .

The Chairman closed the meeting and thanked Cllr. Christine Halliday, who is retiring at the Election, for her dedicated work over the last eight years.

The meeting closed at 22.12