

# HALSTEAD PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 11 JULY 2011 AT 19.45 IN THE PAVILION, STATION ROAD, HALSTEAD

**PRESENT:** Cllr. David Taylor - Chairman  
Cllr. Jeff Baldwin  
Cllr. Barrie Blundell  
Cllr. Karen Grosvenor

**IN ATTENDANCE:** Clerk, 8 parishioners, District Cllr. John Grint.

The meeting convened at 19.50

- 1 **APOLOGIES** were received and accepted from Cllr. Brooker who was on holiday and Cllr. Ford who had a business commitment. District Cllr. Williamson sent his apologies. Cllr. Bent was also absent.  
Councillors signed the Attendance Register
- 2 **DECLARATIONS OF INTEREST ON AGENDA ITEMS**  
Nil
- 3 **RESOLVED: The Minutes of the Parish Council Meeting held on Monday 13 June 2011 were Approved and Signed as a True Record.**

#### 4 **FINANCE**

##### 4.1 **RESOLVED: That the Accounts as itemised be paid**

Proposed by **Cllr. Baldwin**, seconded by **Cllr. Blundell** and carried unanimously.  
Payments include VAT where relevant.

CQ159	Sencio, gang mowing		£ 102.00
CQ160	Thames Water - Pavilion	£ 36.90	
CQ160	Thames Water - Parish Room	£ <u>28.18</u>	£ 65.08
CQ161	Silver Pines newsletter		£ 85.00
CQ162	SDC Dog Waste Disposal		£ 87.36
CQ171	KALC Councillor Training Day		£ 72.00
CQ164	Sencio, gang mowing		£ 210.00
CQ165	Glasdon Ltd, bins play area		£ 453.20
CQ166	Viridor, refuse collection		£ 41.95
CQ167	SDC Freighter service		£ 225.60
CQ168	PJ Garden Services amenity mowing: Inv 2	£120.00	
	Ditto	Inv 3	£120.00
	Ditto	Inv 4	£ <u>120.00</u>
			£ 360.00
CQ169	<u>Clerk's expenses incurred while carrying out her duties:</u>		
	Internet, monthly allowance	£ 16.66	
	Postage newsletters	£ 25.92	
	Mileage: 1 x Seal @ 14; 2 x bank @ 11		
	1 x 66 Lenham training day = 102	£ <u>40.80</u>	£ 83.38
DD	EDF Pavilion	£ 36.00	
DD	EDF Parish Room	£ <u>17.00</u>	£ <u>53.00</u>
	Salary payments:		
CQ172	Mrs King Scott, Clerk		
CQ170	Miss Turner, Cleaner		
	TOTAL PAYMENTS as at 11 July 2011		£3133.99
	The Cheques were signed at the close of business by <b>Cllrs Blundell and Grosvenor</b>		

##### 4.2 **Receipts:**

V1047	Mrs James, Pavilion (Invs 10/27/28/29/30)	£ 130.00
V1048	Ms Summers, Parish Room (Inv 25)	£ 45.50
V1049	Mrs Wilcox, Parish Room (Inv 21)	£ 48.75
V1049	Mr Crump, Parish Room (Inv 18/19)	£ 71.50
V1050	Mrs Keeper, P.Room/Pavilion (Inv 4/7)	£ <u>195.00</u>
	TOTAL RECEIPTS as at 11 July 2011	£ 490.75

- 4.3 Auditor's Letter in relation to the Clerk's incremental status  
*SO5vi The Chairman proposed that the order of business be altered and that item 4.3 be held at the close of business.*  
**RESOLVED** that the order of business should be changed.

## 5 DISTRICT COUNCILLORS' REPORTS

*20.10 SO1d The Chairman adjourned the meeting and invited Cllr. Grint to speak.*

District Cllr. Grint stated that the issues at Badgers Mount relating to the proposed use of the Chelsfield Ammunition Depot were of great concern. He is encouraging SDC to object to its possible use as a waste transfer station.

The owners of the site Conway are appealing against the conditions of use stipulated by Development Control when granting the LDCEX. Cllr. Grint understands that this will be in the form of a public inquiry rather than an exchange of documents at the request of the complainant.

Cllr. Grint advised that Leader of Sevenoaks District Council Peter Fleming had met with members of the government to discuss the situation at Fort Halstead. Cllr. Grint advised that Cllr. Fleming will be setting up a working group which will include representatives of parishes affected by Fort Halstead.

*20.20 the Chairman reconvened the meeting*

## 6 CLERK'S REPORT

### 6.1 Police crime report: 11 incidents during June.

5 x thefts of vehicles (Fort Rd, London Rd, Southdene); 1 x burglary (Stonehouse Lane); 1 x theft (Pavilion); 1 x theft (Stonehouse Lane); 1 x vehicle interference(London Rd); 1 x criminal damage(Pavilion); 1 x attempted burglary(London Rd)

### 6.1.2 Criminal damage Pavilion.

3 youths were seen kicking the cigarette disposal units off the building plus breaking the boot scraper. A report was not made to the police but to a councillor. PCSO Barker will look into this matter.

The cost of the bins will be in the region of £40/45 each; boot scraper £250/£300. Quotes will be sourced to remove the remaining metal from the boot scraper.

### 6.2 Play Area Bins

Both bins have been ordered and will be delivered this week. Prices will be sourced to install.

### 6.3 Bonfires.

There have been several in the parish recently and parishioners have complained to councillors. It was agreed that a polite letter should be written to several parishioners asking them to be considerate of their neighbours.

### 6.4 Enforcement notice

This has been sent to Cabbages and Kings advising that the planning conditions are being contravened.

### 6.5 VSU Youth Bus

This will be on the Recreation Ground on Wednesday 17 August. There is no charge to Council. Posters will be displayed.

### 6.6 Biggin Hill Airport

There is a new consultation for extension of operating hours during the Olympics. **Agenda item Planning Committee**

### 6.7 Speed Watch

Email received from a parishioner offering to join the team. **Agenda item Amenities & Highways Committee**

### 6.8 Recreation Grounds repairs.

Senior Football team has repaired areas of the Recreation ground incurring £200 in expenses. The Club is requesting reimbursement. **Agenda item Amenities & Highways Committee**

## 7 LETTER FROM RECTOR JOHN BENSON

The letter concerned the provision of a Youth Worker and a request for financial support.

Council discussed the letter and agreed that further details would be required before an informed decision could be made. It was **Resolved** that the Clerk should write to Rev. Benson requested this information.

## 8 QUEEN ELIZABETH II DIAMOND JUBILEE CELEBRATION

An outline of proposed and actual events to celebrate the Jubilee had been circulated.

There will be a meeting on Friday 15 July in the Pavilion to discuss this. Cllr Baldwin will attend. **Agenda item August Parish Council meeting.**

## 9 PLANNING COMMITTEE

### 9.1 **RESOLVED: The Minutes of the Planning Committee meeting held on Monday 13 June 2011 were Approved and Signed as a True Record.**

**RESOLVED: The Minutes of the Planning Committee meeting held on Monday 22 June 2011 were Approved and Signed as a True Record**

### 9.2 PLANNING APPLICATIONS

SE/11/01433/FUL 1 THE BARN, HALSTEAD PLACE, CHURCH ROAD TN14 7BJ

Erection of garden shed to side of property - **Supported**

SE/11/01282/FUL 1 THE STABLES HALSTEAD PLACE, CHURCH ROAD TN14 7BJ

Erection of garden shed (retrospective) - **Supported**

SE/11/01465/FUL 2 WOOD EDGE, HALSTEAD PLACE, CHURCH ROAD TN14 7BJ

Erection of satellite dish (retrospective) - **Supported**

SE/11/01039/FUL 15 LONDON ROAD, TN14 7DS

Construction of a raised patio area including shallow pool and detached conservatory to rear - **Strongly Opposed**

SE/11/01456/FUL HIGHLANDS, KNOCKHOLT ROAD, TN14 7EU

Demolition of existing dwelling and erection of 4 bedroom 2 storey detached dwelling with integral garage- **Supported**

SE/11/01412/FUL 2 THE BARN, HALSTEAD PLACE, CHURCH ROAD TN14 7BJ

Erection of garden shed to rear garden (retrospective)- **Supported**

#### Application Decisions

##### **Granted**

SE/11/00818/LDCEX OAK TREE FARM, LONDON ROAD, TN14 7AD

Confirmation of residential curtilage created to site of dwelling house - **Noted**

Cllr. Baldwin queried why the planning application for Brooklands in Church Road was not on the agenda.

The Clerk explained that this had been received between the publishing of the agenda and the Planning Committee meeting held to discuss the application. It will be mentioned in the Planning Committee minutes at the August meeting.

Cllr. Baldwin expressed his concerns about the protection of the trees on land near to the Brooklands.

It was agreed that the Clerk would speak with the officer responsible for the planning application and remind him of the status of the trees which have TPOs

#### 9.3 Community Led Plan

Cllr. Taylor is preparing the first draft of the questionnaire which will be distributed to every house in the parish.

The questionnaire is based on the suggestions and comments received at the open meeting held in June.

The next meeting of the Steering Group is on Wednesday 20 July.

#### 9.4 KCC Minerals and Waste Consultation

It was **Resolved** that the response to KCC Waste and Minerals Consultation should be an agenda item at the next Planning Committee Meeting.

It was noted that the site is in an AONB, close to a wood of ecological importance. **Agenda item Planning Committee**

#### 9.5 Letter from Badgers Mount Residents Association

Cllrs. Baldwin and Blundell had attended the meeting held on 7 July, as Halstead parishioners, following the invitation issued by BMRA.

The BMRA is extremely concerned about the use of the site by Conway. The Company is challenging the planning decision conditions at Appeal and has put the site forward for usage as a waste transfer station in the KCC Minerals & Waste Consultation.

Clerk will contact Shoreham Parish Clerk to discuss the Appeal.

Cllr. Blundell had been given proposed draft response letters by the BMRA.

It was **Resolved** that Cllr Blundell would pass the draft letters to the Clerk for circulation.

It was noted that BMRA has set up a 'fighting fund' and requests donations.

It was **Resolved** that this matter would be an agenda item at the next Planning Committee Meeting. Those councillors not on the Planning Committee were invited to attend and sit in the public gallery **Agenda item Planning Committee**

### 10 **AMENITIES & HIGHWAYS COMMITTEE**

#### 10.1 Play Area equipment

Cllr. Baldwin proposed, seconded by Cllr. Blundell that the repair of the Wicksteed Discovery Multi-Play should be carried out and purchase of the parts plus labour in the sum of parts £1230.95; labour £320.00 should be accepted; carried unanimously.

**RESOLVED: The repair of the Wicksteed Discovery Multi-Play equipment should be undertaken for the sum of £1550.95.**

#### 10.2 Pavilion - criminal damage

Dealt with under Clerk's Report

#### 10.3 Joint Transportation Board meeting

The decision to introduce payment parking bays and double yellow lineage had been agreed at the meeting in June.

The minute of the discussion and decision made at the JTB meeting had been circulated.

It was noted that the Chairman of the Joint Transportation Board had been unwilling to accept any amendments to the proposed system.

It was **Resolved** that a letter should be written to Robin Hales, Chief Executive SDC expressing Council's dissatisfaction with the manner in which the consultation and meeting had been handled. Cllr. Grint supported this action.

A report of the meeting had been circulated to every home in the parish via the Parish Council newsletter.

#### 10.4 Parking in general throughout the village

PCSO Barker has been requested to ask a warranted officer to visit the village and deal with the parking problems.

A new 30mph sign has been installed at the crossroads.

The hedge in Knockholt Road is still encroaching over the road. The owner has been written to and a report made to Kent Highways Services.

#### 10.5 Gang mowing

It was agreed that a meeting should be arranged with the contractor to discuss problems with the gang mowing.

**11 INFORMATION**

11.1 Sevenoaks Community Day, Sunday 24 July, 1pm - 5pm at Sevenoaks Leisure Centre. Free entry.

11.2 Sevenoaks Adult Education Centre, Saturday courses in October and November - Poster will be displayed in the noticeboards.

**12 DATE OF THE NEXT MEETING OF THE PARISH COUNCIL** Monday 8 August 2011 in the Pavilion, Station Road.

**The meeting closed at 22.15**

**25/11/12**